

1st Annual Lochwood Art Exhibit Reception

September 23rd, 2017

1:00 to 5:00

Hosted by the Lochwood Library Friends
and
Casa View Art Association

Lochwood Branch of the Dallas Public Library
11221 Lochwood Blvd.
214-670-8403

Exhibit Rules:

Artists 16 and over may submit up to 2 entries. All entries must be recent works and prepared for hanging or display by the artist. If the works require pedestals or stands, these must be provided by the artist. Space is limited. The library reserves the right to refuse any entry.

Entry Fees:

Members of the Lochwood Library Friends may enter free. A \$5.00 per entry fee applies to non-members, to be paid at drop off.

General Information:

The Dallas Public Library does not provide insurance. If necessary artists should consider securing coverage from a personal insurance provider. Applications are due by September 19. Entries must be delivered to the library on Thursday, September 21, between 10:00am and 6:00 pm. The exhibit begins on September 23 and concludes on September 29th. Art work must be removed September 30 between 10:00 am and 6:00 pm.

Entry Process:

Review Art exhibit rules and Information.

Complete Exhibit Loan agreement

Complete a separate Art Tag ID for each entry.

Deliver work to Lochwood Library on September 21 from 10 am to 6:00 pm.

Exhibition Loan Agreement

Artist Information

Date_____

Name_____ Email_____

Address_____

Phone Number_____

**1st Annual Lochwood Library Exhibition
Lochwood Library, 11221 Lochwood Blvd.
Dallas Texas 75218**

Insurance not provided: I understand the Dallas Public Library and the City of Dallas do not provide insurance coverage for the items on exhibit. Therefore, I hereby release Dallas Public Library and the City of Dallas from any liability for the loss or damage of items in exhibit. I understand items are to be on loan.

Photography: Unless the Dallas Public Library is notified in writing to the contrary, it is understood that the item on loan may be photographed and reproduced in the Library's publications and for publicity purposes connected with this exhibition, and that slides of items may be made and distributed by the Library for educational use.

Family Friendly: The Lochwood Branch of the Dallas Public Library reserves the right to refuse any art work if it does not meet family friendly standards set by the library.

Sales:

The Lochwood Branch of the Dallas Public Library shall in no way act as an agent for the sales of art works lent for exhibit.

In signing this agreement, I consent to honor all sections of the Dallas Public Library Exhibits Policy (14-4A) and to abide by all library policies and procedures. Should questions arise, staff or the exhibitor can contact Design Services or the System Services Administrator.

X_____ Date_____

Entry 1

Artists Name _____ Phone _____

Email _____

Title of Work _____

Media _____

For Sale? _____ Price _____

Entry 2

Artists Name _____ Phone _____

Email _____

Title of Work _____

Media _____

For Sale? _____ **Price** _____